



**IQAC**

B.C.S. GOVERNMENT P.G. COLLEGE, DHAMTARI CG.

# **IQAC, B.C.S. GOVT.P.G.COLLEGE DHAMTARI (C.G.)**

Website - [www.bcspgcdmt.com](http://www.bcspgcdmt.com)  
[pgcollege.dhamtari@gmail.com](mailto:pgcollege.dhamtari@gmail.com)



**AISHE CODE: C-21763**

**NAAC GRADE B+**

Phone :-07722-238933  
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## **MEETING - I**

**Minutes of the meeting I of session of 2024-25 held on 03-07-2024**

Venue : IQAC  
Date : 03.07.2024  
Time : 12:00 PM

### **AGENDA**

**Agenda – I** : Plan for 2024-25

**Agenda – II** : Discussion of Orientation Program and Teachers Training Program for NEP.

**Agenda – III**: Planning of collaboration of the college with Technical and cultural Institute.

**Agenda – IV**: Any other matters/Issues/Plan with the permission of the chairperson.

(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

(Dr. Shreedevi Choubey)  
Principal

B.C.S.Govt.P.G.College, Dhamtari (C.G.)



# RESOLUTIONS

## MEETING - I

IQAC coordinator welcomed and briefed the committee members and other faculty about the agenda. IQAC members and all teaching faculty after exchange of ideas and thoughts made the following resolutions.

**Resolution** : It was ensured that a planner of year-round activities for session 2024-25 would be made for all the department of the college.

Proposed by - Dr. Sarla Dwivedi  
Seconded by - Dr. Anita Rajpuriya

**Resolution** : The assistant Professors/Professors of the College who have attended the orientation faculty development program or training program related to national education policy (NEP) were directed to provide the information.

**Resolution** : Professors who have not attended NEP related training programs were directed to attend them.

Proposed by - Principal  
Seconded by - All members of IQAC

**Resolution** : All the departments of the college were directed and encouraged to collaborate with technical and cultural industries and connected their department in the industries.

Proposed by - Dr. Tameshwari Sahu  
Seconded by - Dr. Anita Rajpuriya

**Resolution** : All the professors, committees and other in-charges were directed to complete the work while following all the rules of NEP for the development of the college.



Name	Signature
1) Dr. Shreedevi Choubey(Principal Chairperson)	:-
2) Dr. Sarla Dwivedi	:-
3) Dr. Anita Rajpuriya	:-
4) Dr. D.R.Tandon	:-
4) Dr.Tameshawari Sahu	:-
5) Shri Amit Kumar	:-
6) Shri Niranjan Kumar	:-
7) Shri Kishor Chelak	:-
8) Shri Govind Prasad Sahu	:-
9) Mrs. Deepa Rajak	:-
10) Shri Salaj Agrawal	:-
11) Dr. Sarita Doshi	:-
12) Shri Rounak Khalsa	:-
13) Shri Manoj Soni	:-
14) Shri Suraj Kumar	:-
15) Mrs. Nisha Tiwari	:-
16) Shri Pramanand Bhoi	:-

(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

(Dr. Shreedevi Choubey)  
Principal

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## **ACTION TAKEN REPORT MEETING - I**

- IQAC provided a planner to all departments, clubs and committees for conducting year round activities (session 2024-25)
- 20 Assistant professors attended faculty development program, orientation program, training program related to NEP. 34 Assistant professors who have not attended were directed to attend them.
- To promote the cultural conservation and Indian values, the hindi department of the college has signed an MoU with Azim Premji Foundation.
- To enhance student's job orientation, to provide information about different areas of jobs, to increase the opportunities for placement, MoU has been signed by the IQAC of the College with Prism.
- All the professors, in-charges and their committees of the college are working following the schedule and rules of the National Education policy so that all the work of the college can conduct and completed smoothly.

(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

(Dr. Shreedevi Choubey)  
Principal

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## MEETING - II

Minutes of the II meeting of Session 2024-25 held on 06-11-2024

Venue : Smart Class Room  
Date : 06-11-2024  
Time : 12:30 PM

### AGENDA

- Agenda – I** : Regarding preparation of AQAR 2023-24 (Qualitative and Quantitative data collection and writing work)
- Agenda – II** : Regarding compliance of best practice of college  
I – Fit Fusion  
II- Communal/Rural Support program
- Agenda – III** : Discussion on compliance with planner of IQAC
- Agenda – IV** : Discussion on change in criterion In-charge and team members

(Dr. Sarla Dwivedi)  
IQAC Coordinator  
B.C.S.Govt.P.G.College, Dhamtari (C.G.)

(Dr. Vinod Kumar Pathak)  
Principal  
B.C.S.Govt.P.G.College, Dhamtari (C.G.)

# RESOLUTIONS

## MEETING - II

IQAC coordinator welcomed and briefed the committee members and other faculty about the agenda. IQAC members and all teaching faculty after exchange of ideas and thoughts made the following resolutions.

**Resolution** : The IQAC coordinator read the minutes were received and passed by all the member of IQAC .

*Proposed by* - *Dr.Sarla Dwivedi*

*Secoded by* - *Principal*

**Resolution** : All head of the departments were directed or instructed to take the planner given by IQAC seriously and follow it.

*Proposed by* - *Mr. Niranjan Kumar*

*Secoded by* - *Principal*

**Resolution** : After discussion on change in criteria in charge and team members. It was decided that new responsible and senior professors and members were changed.

*Proposed by* - *Principal*

*Secoded by* - *IQAC Coordinator*

**Resolution** : All the departments (Head of the department) of the college were instructed to pay attention to the implementation of best practices of college-

**Fit Fusion** – The department which had not conducted the Fit Fusion program were directed to conduct the Fit Fusion program as per the schedule.

**Community Support Program** – The department which had not conducted the community rural support program were directed to conduct the program as per the time table.

Name	Signature
Dr. Vinod Kumar Pathak (Principal, Chairperson)	:-
Dr. Sarla Dwivedi (Coordinator)	:-
Dr. D. R. Tandon	:-
Dr.Tameshwari Sahu	:-



Mr. Amit Kumar	:-	
Mr. Niranjan Kumar	:-	
Mr. Kishor Chelak	:-	
Mr. Govind Prasad Sahu	:-	
Mrs. Akanksha Kashyap	:-	
Mrs. Deepa Rajak	:-	
Mr. Pramanand Bhoi	:-	
Mr. Salaj Agrawal	:-	
Dr. Sarita Agrawal	:-	
Mr. Rounak Khalsa	:-	
Mr. Manoj Soni	:-	
Mr. Suraj Kumar	:-	
Mrs. Nisha Tiwari	:-	

**(Dr. Sarla Dwivedi)**  
**IQAC Coordinator**  
**B.C.S.Govt.P.G.College, Dhamtari (C.G.)**

**(Dr. Vinod Kumar Pathak)**  
**Principal**  
**B.C.S.Govt.P.G.College, Dhamtari (C.G.)**

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## ACTION TAKEN REPORT

### MEETING - II

- The data collection process for AQAR 2023-24 has been initiated. Criteria wise team has been instructed to compile relevant documents, evidence, and data by 31<sup>st</sup> Dec 2024.
- Based on faculty availability and expertise, change in criterion in-charges and team members were approved. Updated list has been circulated and uploaded to the internal drives. Orientation for new members has been conducted to align them with responsibilities.
- Fit Fusion: Activities of Fit Fusion were conducted by chemistry department as per the schedule. Attendance logs and reports are being maintained for inclusion for AQAR. Department which had not organized Community/Rural Support program were redirected to compulsorily organized all departments ASAP.
- All events and quality initiative listed in the IQAC Planner are being carried out according to the proposed calendar.

(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

(Dr. Vinod Kumar Pathak)  
Principal

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## MEETING - III

Minutes of the meeting of Session 2024-25 held on 20-12-2024

Venue : IQAC Room  
Date : 20.12.2024  
Time : 01:30 PM

### AGENDA

- Agenda – I** : To read and confirm the minutes of earlier meeting
- Agenda – II** : Discussion on the celebration of world meditation day
- Agenda – III**: Planning of an upcoming Training program for faculty and students.
- Agenda – IV**: Regarding memorandums understanding (MoUs)
- Agenda – V** : Any other matter with the permission of chairperson
- Agenda – VI**: Vote of thanks

(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

(Dr. Vinod Kumar Pathak)  
Principal

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

# RESOLUTIONS

## MEETING - III

IQAC coordinator welcomed and briefed the committee members and other faculty about the agenda. IQAC member and all teaching faculty after exchange of ideas and thoughts made the following resolutions.

**Resolution** : The IQAC coordinator read the minutes of earlier meeting and the minutes were received and passed by the members.

**Resolution** : The IQAC resolved to celebrate world mediation day on 21.12.2024 with active participation from faculty and students. Activities like expert talk, guided meditation session and awareness program will be organized.

**Resolution** : The cell approved a training program on stress management or mental or mental health and wellbeing schedule for month January 2025 to enhance the skill and competencies of faculty members and student.

**Resolution** : The proposal to sign MoU with chemistry dep. and chemistry dep. of Sukhram Nage Govt. College Nagari Dhamtari was discussed and approved. The aim of this MoU is to exchange the faculty and students for academic development.

**Resolution** : IQAC recommended proper documentation and reporting of these activities for inclusion in the AQAR.



(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)



(Dr. Vinod Kumar Pathak)  
Principal

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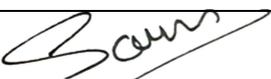
## ACTION TAKEN REPORT

### MEETING - III

- Workshop on “Meditation and Sudarshankriya”.
- A workshop on “Meditation and Sudarshankriya” was organized on the occasion of world meditation day in collaboration with the art of living Institute Dhamtari on 21st December 2024.
- Mrs.Sumita Panjwani was subject expert (Resource Person) of this workshop.
- The session was conducted by certified art of living trainer (Mrs. Sumita Panjwani and was attended by the student faculty and staff.
- Participants were introduced to various meditation techniques to promote mindfulness and emotional wellbeing.
- **Training program on managing stress.**
- A training program on managing stress: Art of being Happy and positive was held on 27.01. 2025.
- Professor E.V. Girish, Trainer and counselor, Mumbai was resource person of this training program.
- The program focused on practical strategies for handling academic and personal stress, fostering emotional resilience and maintaining a positive outlook.
- Session included interactive discussion and self-reflection exercises. A report was submitted to IQAC.
- **Memorandum of Understanding -**  
Memorandum of understanding was signed by the chemistry department, B.C.S. Govt. P.G. College, Dhamtari with the chemistry department, Sukhram

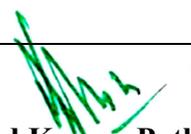
Nage Govt. College Nagri Dhamtari. The MoU was signed to promote academic collaboration, Student and faculty exchange etc.

Name	Signature
Dr. Vinod Kumar Pathak (Principal, Chairperson)	:-
Dr. Sarla Dwivedi (Coordinator)	:-
Dr. D. R. Tondon	:-
Dr. Tameshwari Sahu	:-
Mr. Amit Kumar	:-
Mr. Niranjan Kumar	:-
Mr. Kishor Chelak	:-
Mr. Govind Prasad Sahu	:-
Mrs. Akanksha Kashyap	:-
Mrs. Deepa Rajak	:-
Mr. Pramanand Bhoi	:-
Mr. Salaj Agrawal	:-
Dr. Sarita Agrawal	:-
Mr. Rounak Khalsa	:-
Mr. Manoj Soni	:-
Mr. Suraj Kumar	:-
Mrs. Nisha Tiwari	:-



(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)



(Dr. Vinod Kumar Pathak)  
Principal

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## MEETING - IV

Minutes of the **FOURTH MEETING** of session 2024-25 held on 07.02.2025

Venue : IQAC Room  
Date : 07.02.2025  
Time : 01:30 PM

### AGENDA

**Agenda – I** : Welcome and opening remark by IQAC coordinator/Chairperson

**Agenda – II** : Approved of minutes of previous meeting review and confirmation

**Agenda – III** : Discussion on national workshop on Research methodology

- Objectives and theme of workshop
- Date and duration
- Resource person and Keynote Speaker
- Budget and funding etc.

**Agenda – IV** : Discussion on guest lecture: Subject areas and department involved, frequency and mode, eminent Speaker etc.

**Agenda – V** : Discussion on MoUs: Signing of new MoUs with academic partner.

**Agenda – VI** : Any other subject with permission of the chairperson

  
(Dr. Sarla Dwivedi)  
IQAC Coordinator

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

  
(Dr. Vinod Kumar Pathak)  
Principal

B.C.S.Govt.P.G.College, Dhamtari (C.G.)

# RESOLUTIONS

## MEETING - IV

IQAC coordinator welcomed and briefed the committee members and other faculty about the agenda. IQAC member and all teaching faculty after exchange of ideas and thoughts made the following resolutions.

**Resolution** : IQAC coordinator Dr.Sarla Dwivedi welcomed and briefed the members of IQAC about the agenda. After discussion IQAC made following resolution:

**Resolution** : National workshop on research methodology: It was resolved to organize National workshop to enhance research skill among faculty and students. The workshop will tentatively be held in last week of February 2025.  
A committee was formed to coordinate resource person, schedule, funding, and logistics.

**Resolution** : Guest Lecture: It was resolved that department will schedule guest lectures on important concepts of subject. Eminent speakers from academia will be invited.

**Resolution** : Department will submit a proposal with detail for approval.

### **Memorandum of understanding:**

- It was resolved to pursue and sign new MoU by departments.
- These MoUs will focus on collaborative research, Internship, Student and faculty exchange and academic activities.

### **Other Matter :**

Excursion tour to vidhan Sabha of C.G.: The proposal to organize on education visit to state vidhansabha was approved. The Political Science department will coordinate with the government authorities. The tour aims, is to give student firsthand exposure to legislative processes.



Name		Signature
Dr. Vinod Kumar Pathak (Principal, Chairperson)	:-	
Dr. Sarla Dwivedi (Coordinator)	:-	
Dr. D. R. Tondon	:-	
Dr. Tameshwari Sahu	:-	
Mr. Amit Kumar	:-	
Mr. Niranjan Kumar	:-	
Mr. Kishor Chelak	:-	
Mr. Govind Prasad Sahu	:-	
Mrs. Akanksha Kashyap	:-	
Mrs. Deepa Rajak	:-	
Mr. Pramanand Bhoi	:-	
Mr. Salaj Agrawal	:-	
Dr. Sarita Agrawal	:-	
Mr. Rounak Khalsa	:-	
Mr. Manoj Soni	:-	
Mr. Suraj Kumar	:-	
Mrs. Nisha Tiwari	:-	



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## ACTION TAKEN REPORT MEETING - IV

- National Workshop on Research Methodology:
- One day national workshop on “**Emerging Trends of Research Methodology in Digital Age**” was sponsored by PM-USHA and organized by IQAC on 22<sup>nd</sup> February 2025.
- Experts from reputed institution such as Dr. Rajeev Choudhury Physical Education , Pt. Ravishankar Shukla University Raipur (C.G.), Dr. Samson R Victor, Education department Indira Gandhi National Tribal University Amarkantak(M.P.), and Dr. Vijay Rahandale, HOD Economics, Arvind BabuDeshmukh College Nagpur (MH.)
- **Guest Lectures:**
- A guest lecture on Research Methodology organized by zoology department on 05-02-2025. Dr. Hit Narayan Tandon (Asst. Prof .Zoology)Sant Guru Ghasidas .P.G. College, Kurud, Dhamatri (C.G.) was resource person in this program.
- A guest lecture on “Communication Skill” organized by English department on 24.02.2025, Dr. Kalpana Paul (Principal, Madanlal Sahu Government College, Armarikala, Balod) was resource person of this program.
- A guest lecture on “Nets and Filters” organized by department of mathematics on 08.03.2025.
- A guest lecture on “Covering Spaces” organized by department of mathematics on 16.04.2025. Prof. A.K. Adil was resource person of this program.

**• Memorandum of Understanding:**

MoUs Signed by IQAC and other department are shown in the following table-

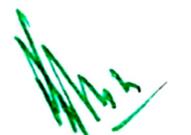
S.No.	Department	College/Uni./Institute /etc.	Duration	Activity
1	IQAC	Prism Institute of Education Durg	2 Years	Done
2	Hindi	Azim Premji Foundation Branch Dmt.	2 Years	Done
3	Sociology	Y.R.M. Govt. College, Magarload Dhamtari	2 Years	Done
4	Chemistry	Govt S.R.N. College, Nagri, Dhamtari	2 Years	Done
5	Maths	Govt. V.Y.T. P.G. Autonomous College, Durg	2 Years	Done

- Excursion Tour to Vidhan Sabha
- An excursion tour to the State Vidhan Sabha was conducted.
- Students of political Science department and History department (Only Post Graduation Students) participated.
- The tour induced interaction with legislative officer and observation of the assembly session, library, Special Halls, premises of Vidhan Sabha of C.G.
- A report on the tour was prepared by the organizing faculties and submitted to IQAC.



**(Dr. Sarla Dwivedi)  
IQAC Coordinator**

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**(Dr. Vinod Kumar Pathak)  
Principal**

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